



**Wedding Information Form
First United Methodist Church
Fort Smith, Arkansas**

Please complete and return to the church office as soon as possible.

Name _____ Wedding Date _____

Time _____

Place _____

Pastor _____

Organist/Worship Leader _____

Guest Pastor _____

Church _____

Address _____

City, State, Zip _____

Rehearsal Date _____

Time _____

Rehearsal Dinner _____

Time _____

Place _____

Reception Time _____

Place _____

Vendors:

Wedding Coordinator _____

Phone _____

Instagram _____

Facebook_____

Florist _____

Phone _____

Instagram_____

Facebook_____

Photographer _____

Phone _____

Instagram_____

Facebook_____

Videographer _____

Phone _____

Instagram_____

Facebook_____

Caterer_____

Phone_____

Instagram_____

Facebook_____

DJ_____

Phone_____

Instagram_____

Facebook_____

Do you want an invitation to your wedding printed in the church newsletter preceding the wedding?

YES NO

(If yes, please send an invitation to the Marketing and Communications Director, ctedford@sfumc.org at least two weeks prior to the week you wish it to appear in the Newsletter.

Do you want your floral arrangements left for Sunday Worship Services?

YES NO

If "yes", may our Flower Committee make small arrangements of your flowers for distribution to our hospitalized members on Monday following your wedding?

YES NO

Bride (member or nonmember)

Name _____

Address _____

Work phone _____ Cell _____

Bride's e-mail address _____

If member of FUMC, how should your name appear on the membership roll after your wedding? _____

Groom (member or nonmember)

Name _____

Address _____

Work phone _____ Cell _____

Groom's e-mail address _____

Maid of Honor _____

Best Man _____

Bridesmaids _____

Groomsmen _____

Ushers _____

Other Attendants

Soloist _____

Other musicians _____

Charges: _____

**Due 30 before your wedding date.*

Facility: _____

Reception: _____

Organist/Worship Leader: _____

Nursery: _____

Use of Equipment: _____

Other Charges: _____

Billing Address:

I/We have read and understand the Wedding Guidelines of First United Methodist Church.

I/We agree to follow these guidelines. (Please sign below before submitting this form.)

Bride _____ Date: _____

Groom _____ Date: _____

ALCOHOL/CONDUCT POLICY

*******PLEASE READ AND SIGN AND EXPLAIN TO ALL MEMBERS OF THE
WEDDING PARTY*******

The use of alcoholic beverages is not permitted on church property, including parking lots and buildings. The church has a zero tolerance stand on this issue. Unruly or drunken behavior will not be tolerated. Anyone who violates this policy may be removed from the wedding ceremony.

No fees will be refunded if this policy is violated.

Bride

Date

Groom

Date